

WORK SESSION
November 19, 2018
7:00 p.m.

The Perquimans County Board of Commissioners met in a regular Work Session on Monday, November 19, 2018, at 7:00 p.m. in the Commissioners' Room located on the first floor of the Perquimans County Courthouse Annex.

MEMBERS PRESENT: Wallace Nelson, Chairman
 Joseph W. Hoffler
 Edward R. Muzzulin
 Fondella Leigh, Vice Chair
 T. Kyle Jones
 Charles Woodard

MEMBERS ABSENT: None

OTHERS PRESENT: Frank Heath, County Manager
 Mary Hunnicutt, Clerk to the Board
Board of Education:
 Matthew Cheeseman, Superintendent
 Mr. Russell Lassiter
 Ms. Arlene Yates
 Dr. Anne White, Chair
 Ms. Amy Spaugh, Vice Chair
 Mr. Matthew Peeler

After the Chairman called the meeting to order, Commissioner Jones gave the invocation and the Chairman led the Pledge of Allegiance. The following matter was discussed.

MATTHEW CHEESEMAN, SUPERINTENDENT OF SCHOOLS

Chairman Nelson introduced Mr. Cheeseman who introduced the Perquimans County Board of Education members that were present along with Brenda Lassiter, Executive Director of the Perquimans County Schools Foundation, Inc. He then stated that they came to discuss the N.C. Charter School Application for the Elaine Riddick Charter School that is proposing to open in Perquimans County. After distributing copies of the application to the Board, Mr. Cheeseman explained the discrepancies in the document and explained how this will impact the Perquimans County Public School System. After he spoke, Dr. White, Mr. Lassiter, Ms. Yates, and Mr. Peeler made comments in support of Mr. Cheeseman's findings and they encouraged the Commissioners do to anything that they could to assist with stopping this from happening due to the impact that it would have on the Perquimans County Public School System and, ultimately, on Perquimans County. After answering some questions from the Commissioners, Mr. Cheeseman thanked the Board for their time and promised to keep them abreast of the situation.

ADJOURNMENT

There being no further business to discuss, the Chairman adjourned the meeting at 8:05 p.m. on motion made by Joseph W. Hoffler, seconded by Charles Woodard.

 Wallace E. Nelson, Chairman

 Clerk to the Board

REGULAR MEETING
December 3, 2018
7:00 p.m.

The Perquimans County Board of Commissioners met in a regular meeting on Monday, December 3, 2018, at 7:00 p.m. in the Commissioners Room located on the first floor of the Perquimans County Courthouse Annex.

MEMBERS PRESENT: Wallace E. Nelson, Chairman
 Joseph W. Hoffler
 Edward R. Muzzulin
 Fondella A. Leigh, Vice Chair
 T. Kyle Jones
 Charles Woodard

MEMBERS ABSENT: None

OTHERS PRESENT: Frank Heath, County Manager
 Hackney High, County Attorney
 Mary Hunnicutt, Clerk to the Board

The meeting was called to order by Chairman Nelson. Commissioner Leigh gave the invocation and the Chairman led the Pledge of Allegiance.

AGENDA

Charles Woodard made a motion to approve the Agenda, as amended. The motion was seconded by Joseph W. Hoffler. The Board voted unanimously to approve the Agenda, as amended.

CONSENT AGENDA

The following items were considered to be routine and were unanimously approved on motion made by Edward R. Muzzulin, seconded by Fondella A. Leigh.

1. **Approval of Minutes:** November 5, 2018 Regular Meeting and November 19, 2018 Work Session.
2. **Tax Refund/Release Approvals:**

PERQUIMANS COUNTY TAX RELEASES:

Edwards, Carol----- \$147.11
 Billed in another county. Account No. 0420499.

3. **Personnel Matters:**

Employee Name	Employee Job Title	Action Required	Grade/Step	New Salary	Effective Date
Sam Barrow	Planner	Military Leave			11/28/2018
Derek Blake	Part-Time/Fill-In EMT-Basic	Appointment	63/1	\$14.36/hr.	11/01/2018

Employee Name	Employee Job Title	Action Required	Grade/Step	New Salary	Effective Date
Madeline Lighthill	Part-Time/Fill-In EMT-Basic	Appointment	63/1	\$14.36/hr.	11/01/2018
Cody Chappell	Part-Time/Fill-In Paramedic	Appointment	68/1	\$17.89/hr.	11/01/2018
Courtney L. Shadle	Office Assistant III	Appointment	57/1	\$22,937	12/01/2018

4. **Step/Merit Increases:**

Employee Name	Employee Job Title	Grade /Step	New Salary	Effective Date
Susan Chaney	Director	79/9	\$73,429	12/01/2018
Beverly Gregory	Senior Citizen Coordinator	63/10	\$37,214	12/01/2018
Alice Copeland	IMC II	63/5	\$32,931	12/01/2018
Robin Gieseke	IMC II	63/8	\$35,442	12/01/2018
Penny Trueblood	Assistant Senior Citizen Coordinator	60/7	\$30,301	12/01/2018
Brian Watson	Deputy Sheriff / SRO (Certified)	65/2	\$33,434	12/01/2018
David Murray	Sergeant of SRO's	67/4	\$38,338	12/01/2018
Robert Farrar	Deputy Sheriff	65/8	\$38,703	12/01/2018

5. **Budget Amendments:**

**BUDGET AMENDMENT NO. 8
GENERAL FUNDS**

CODE NUMBER	DESCRIPTION OF CODE	AMOUNT	
		INCREASE	DECREASE
10-348-012	State Grant - Emergency Management	2,000	
10-530-337	NC TIER II Grant	2,000	

EXPLANATION: To amend FY 18/19 budget to include the 2018 NC TIER II Grant. (Award: LEPC 1809)

6. **Resolutions:** The following resolutions were unanimously approved by the Board:

- **Reinstatement of Sheriff's Salary:** Pursuant to G.S. 153A-92, the Board of County Commissioners adopted a Resolution reinstating the Sheriff's salary to \$66,268 (Grade 75, Step 12) to be effective December 1, 2018. This action is taken in compliance with General Statute 153A-92 in reference to compensation of County officers in the General Election. Board action is being requested.
- **Resolution Supporting JCPC Program Allocation Expansion:** The Board adopted the following resolution fully supporting an adequate and timely increase of local Juvenile Crime Prevention funding to ensure program expansion and successful implementation of the Juvenile Justice Reinvestment Act, Raise the Age Legislation, set for December 1, 2019:

**Resolution in Support of
Juvenile Crime Prevention Council Allocation Expansion**

WHEREAS, Juvenile Crime Prevention Council (JCPC) funding is a partnership between the State of North Carolina and Perquimans County to ensure a local continuum for court involved and at-risk juveniles; and

WHEREAS, Perquimans County JCPC funding at \$64,160 per year has seen no increase in more than nine years, while Perquimans County JCPC funded programs have admitted more than 330 juveniles during this time; and

WHEREAS, the Juvenile Justice Reinvestment Act passed in 2017, also referenced as North Carolina's Raise the Age legislation, expands the age of juvenile jurisdiction, increasing it to include juveniles ages 16 and 17 years of age effective December 1, 2019, and also encourages School Justice Partnerships that reduce school-based juvenile complaints thereby increasing the need for immediate and age-appropriate services; and

WHEREAS, the Perquimans County JCPC, provided adequate funding allocation is available, is already aligned to assist the local School Justice Partnership with addressing resource and diversion programming needs for youth who commit school-based offenses; and,

WHEREAS, the effort to immediately and effectively address juvenile offending behavior is an evidence-based investment in North Carolina's future;

NOW, THEREFORE BE IT RESOLVED, that Perquimans County fully supports an adequate and timely increase of local Juvenile Crime Prevention funding to ensure program expansion and successful implementation of the Juvenile Justice Reinvestment Act, Raise the Age Legislation, set for December 1, 2019.

Adopted this 3rd day of December, 2018.

Wallace E. Nelson, Chairman
Perquimans County Board of Commissioners

ATTESTED:

Mary P. Hunnicutt, Clerk to the Board
Perquimans County Board of Commissioners

SEAL

7. **Board Appointments:** The following Board resignation was unanimously approved by the Board:

NAME	BOARD	ACTION	TERM	EFFECTIVE DATE
Aples, Archie	Recreation Advisory Board – Town of Hertford	Resignation		11/05/2018

PRESENTATION OF FY 2017-18 AUDIT

Mr. Heath explained that copies of the FY 2017-2018 Audit had been forwarded to the Commissioners when their Agenda Packets were e-mailed. Ms. Winborne distributed hard copies of the Audit with the understanding that she would have to request them back until they received Local Government Commissioner's (LGC) approval. She reviewed the audit and asked if there were any questions. She also thanked Frank Heath, County Manager, and Tracy Mathews, Finance Officer, for their assistance in preparing the audit. There being no further questions or comments, Chairman Nelson asked for a motion to accept the FY 2017-18 Audit as presented, pending LGC approval. On motion made by Joseph W. Hoffler, seconded by Fondella A. Leigh, the FY 2017-18 Audit was unanimously approved as presented, pending LGC approval.

BILL JENNINGS, TAX ADMINISTRATOR

Due to the early date of the meeting, Mr. Jennings was unable to complete his monthly report to present tonight.

SUSAN CHANEY, SOCIAL SERVICES DIRECTOR

Ms. Chaney presented her monthly report.

PRESENTATION & INTRODUCTION OF NEW EMPLOYEES/STAFF

- **Susan Chaney, Social Services Director:** Ms. Chaney introduced Denise Stallings, IMC I working toward IMC II, appointed effective 10/01/2018 and Tameka Carter, IMC I working toward IMC II, appointed effective 11/01/2018. After the two new employees thanked the Board for the opportunity to work in Perquimans County, Chairman Nelson welcomed them to Perquimans County.

COMMISSIONER'S CONCERNS/COMMITTEE REPORTS

The following commissioner's concerns/committee reports were given:

- **Commissioner Jones:** Mr. Jones expressed his concerns with the discussion that the Board had during the November Work Session regarding the Charter School that had been applied for to be placed in Hertford, NC. He stated that the Minutes did correctly reflect the comments made by Superintendent Cheeseman regarding Archie Aples being on the Board of the proposed Charter School. Mr. Jones felt that Mr. Aples was thrown under the bus with those comments. The comment that Mr. Cheeseman made was that, in private, Mr. Aples told him that he was supporting this school for the purpose of profit. In continuing his comments, Mr. Jones said that he has known Mr. Aples for a short while but feels that he is a person of high character and integrity. He is concerned that the Board would be potentially allowing our policies to be affected essentially by hearsay information. During his tenure as a Commissioner, he cannot recollect this being done other than the wind/solar farm issues. Other arguments by the Board of Education would have been sufficient to make their point and the application itself was sufficient to provide arguments against the Charter School. Therefore, this comment was unnecessary to be made.
- **Commissioner Hoffler:** Mr. Hoffler agreed with Mr. Jones' comments. Mr. Cheeseman did not mention Mr. Aples' name but it was included in the application so the Board could determine who Mr. Cheeseman was talking about. He further stated that it was implied that Mr. Aples did not know what was going on because he had not read the plan.
- **Commissioner Leigh:** Ms. Leigh also agreed with Mr. Hoffler & Mr. Jones and stated that she had talked with Mr. Aples and he told her that he was not in the Charter School for the money. It wasn't fair to Mr. Aples since he was not here to respond to the comment.

UPDATES FROM COUNTY MANAGER

County Manager Heath presented the following updates:

- **Library Building:** The new library was been nominated for the Facility Award for the best new library facility in the state by the Public Library Director's Association. He reported that we did receive that award.
- **Storm Ready Classification:** Perquimans County has been classified as "Storm Ready" through the National Weather Service. Jonathan Nixon, Emergency Services Director, and someone from the National Weather Service will be coming to give us more information about this at a later meeting.
- **N.C. Department of Commerce:** Mr. Heath reported that Perquimans County is still rated as a Tier I County.
- **Boat Ramp Restrooms:** Mr. Heath reported that they should have the siding up and interior painted by next week.
- **Gym Floor:** They will begin work on the gym floor later this month.

BOARD APPOINTMENT - BOARD OF ADJUSTMENT - ALTERNATE

T. Kyle Jones made a motion to appoint Edward R. Muzzulin as an alternate on the Board of Adjustment effective December 1, 2018 to replace Debbie Reed who was appointed as a member of the Board of Adjustment. The motion was seconded by Fondella A. Leigh and unanimously approved by the Board.

PRESENTATION OF PLAQUE: EDWARD R. MUZZULIN

Chairman Nelson presented the following Resolution which was presented to Mr. Muzzulin at the last Tourism Development Authority meeting:



RESOLUTION OF APPRECIATION

WHEREAS, Ed Muzzulin has determined that he will not seek another term as Perquimans County Commissioner/Tourism Development Authority Board Chairman; and

WHEREAS, Ed Muzzulin has served the Perquimans County Tourism Development Authority for many years; and

WHEREAS, Mr. Muzzulin always directed the Authority in an objective, thorough and professional manner; and

WHEREAS, the Perquimans County Tourism Development Authority Board of Directors extends a heartfelt note of appreciation for Ed Muzzulin's extraordinary efforts in directing the operations and ensuring the solidity of the Authority.

NOW, THEREFORE, BE IT RESOLVED that the Perquimans County Tourism Development Authority Board of Directors does hereby express its appreciation on behalf of the Board, staff and citizens of Perquimans County to Ed Muzzulin for his loyalty and commitment to tourism procedures and initiatives in Perquimans County. The Perquimans County Tourism Development Authority Board of Directors extends its best wishes to Ed Muzzulin in his future endeavors.

ADOPTED this the 7th day of November, 2018

Mary White

 Mary White, Secretary
 Perquimans County Tourism Development Authority
 Board of Directors

ATTEST:

Sharon Smith

 Sharon Smith, Tourism Director

Mr. Nelson then presented Edward R. Muzzulin with a plaque recognizing his eight (8) years of service on the Perquimans County Board of Commissioners. After the Commissioners and County Manager Heath made comments on his service and recognized the many major board/committees that he served on, Mr. Muzzulin made the following comments:

December 3, 2018

During my 8 years of service on the Perquimans County Board of Commissioners (BOC), I feel that I have made a difference!

During my terms in office, the following have been accomplished and projects were completed for the benefit of citizens of Perquimans County.

Improved transparency of the commission. One of my first and most important goals was to make the Packets available in the PC Library was so that information would be more publicly available and for the Board's work to be more transparent to Perquimans County citizens. The packets are now on line. Thank you, Mary.

County Services. We moved and improved the PC Senior Center; executed the purchase and renovation of the building in Winfall to create an EMS Building Emergency Management Center and 911 Call Center all in one location; lobbied for the Industrial Park Boat Ramp which is now a reality, and constructed a new Library building.

Boards. In addition, I was a member for 8 years, and the Chair for 6 of those years, of the Albemarle District Jail Commission (ADJ); chaired the Tourism Development Authority (TDA); chaired the Economic Development Commission; and was the county's representative on the Perquimans County Chamber of Commerce, The Historic Hertford Inc. Board of Directors, The Water Committee, The Albemarle Regional Landfill Authority, Perquimans/Chowan/Gates Landfill Committee, the EMS Advisory Board Trustee for the Bethel Fire Department and the RPO Transportation Advisory Committee. I am the county representative on Albemarle Hospital Authority having served when Albemarle Hospital conducted its search for a better management structure which ultimately was to become one of Sentara's Hospitals.

When I began my service on the ADJ Board, the County was paying additional monies because of poor budget practices. As Chairman of ADJ, I was able to guide their budgeting policies and ADJ now has over \$1M in reserve funds and has reduced annual payments for each of the three counties over the last several years.

Also, while a Commissioner, I encouraged the hiring of a code enforcement officer for Perquimans County. The Code Enforcement Officer is currently doing a great job working with the Building Inspector's office resulting in the removal of dilapidated buildings and junk cars and trucks.

The BOC did have a tendency to avoid controversial issues. Taking a stand on the "S" Bridge was one of those issues. I made a motion to support the backing of "B Mod" (swing bridge) on the "S" Bridge, seconded by Matt Peeler, despite the fact that DOT wanted the least expensive option, "A Mod" (high-rise bridge). After a short discussion the motion was approved. Then I went to the Town of Winfall to have them pass a similar motion. The Town of Herford had already passed a similar motion. All entities made their positions known to the DOT. After a short while the DOT issued a new proposal which was to build the "B Mod." I know that everyone was not happy with either option but I feel that the County and the two towns are better off with the "B Mod."

Property taxes have remained relatively flat with no great increases. We are still the lowest tax rate in Northeast NC.

While chairing the Tourism Development Authority, we hired a Tourism Director who has worked to diligently improve the visibility and image of Perquimans County and to support many events and activities hosted by other county organizations as well. I think that what Sharon Smith has done so far is a really great start. But the effectiveness of the position is limited because of a lack of hotel/motel options resulting in limited "lodging tax" funds collected which are the only available monies to support the position. I am asking the Commissioners to consider putting the position on the County payroll in your 2019 budget deliberations so that all the TDA funds can be used to support the mission of the TDA.

Finally, I would like to say that the Commissioners need to be more visible at the various functions and events that do occur in the county. I have often been the only Commissioner at many of the functions along with Frank Heath. I feel that commissioners need to do better at this. These events and organizations are the life blood of the county and deserve your attention.

And a huge thank you to Mary, Tracy and Rhonda for all of their assistance. And Frank I would like to thank you for all of your help. And keep those street signs straight!

Respectfully Submitted.

Ed Muzzulin, Retiring for the second time.

SWEARING-IN

Todd Tilley, Clerk of Superior Court, gave the Oath of Office to newly-elected Commissioners Alan Lennon, Fondella A. Leigh, and Wallace E. Nelson.

ELECTION OF CHAIRMAN/VICE CHAIR

Hackney High, County Attorney, acting as Temporary Chairman of the meeting, opened the floor for nominations for Chairman of the Board. T. Kyle Jones nominated Wallace E. Nelson as Chairman. Mr. High asked if there were any other nominations. There being none, Mr. High ordered that the nominations be closed. He asked that all in favor of Wallace E. Nelson being named as Chairman of the Perquimans County Board of Commissioners for the next year signify by saying "aye"; any opposed say "nay". The nomination was unanimously approved by the Board. Mr. High then turned the meeting over to the new, highly experienced Chairman, Wallace E. Nelson. Chairman Nelson opened the floor for nominations for Vice Chair (man) of the Board. T. Kyle Jones nominated Fondella A. Leigh as Vice Chair. Mr. Nelson asked if there were any other nominations. There being none, Mr. Nelson ordered that the nominations be closed. He asked that all in favor of Fondella A. Leigh being named Vice Chair for the next year signify by saying "aye"; any opposed say "nay". The nomination for Vice Chair was unanimously approved by the Board.

BOARD APPOINTMENT: TRILLIUM NORTHERN REGIONAL ADVISORY BOARD

County Manager Heath informed the Board that we have received an e-mail from Bland Baker informing the Board that the Northern Regional Advisory Board for Trillium has an open seat on the Board. It was the consensus of the Board to place a notice on the website and see if we can find an individual to fill this spot. They tabled the appointment until next month's meeting.

COMMISSIONERS' BOARD APPOINTMENTS

Chairman Nelson explained that the following list of Commissioners' Board Appointments were included in the Commissioners' Agenda Packets:

Name	Board/Committee	Term	Appt.	Expire
JOSEPH HOFFLER				
Hoffler, Joseph	Communications Advisory Board - County	2 yrs.	2/1/2017	1/31/2019
Hoffler, Joseph	Court Security Committee	unlimited	2/1/2017	unlimited
Hoffler, Joseph	Perquimans/Chowan/Gates Landfill Committee	indefinite	2/1/2017	indefinite
KYLE JONES				
Jones, Kyle	Court Security Committee	unlimited	1/5/2015	unlimited
Jones, Kyle	Home & Community Care Block Grant	unlimited	12/3/2012	unlimited
Jones, Kyle	Inter-Agency Council - Commissioner	1 yr.	7/1/2018	6/30/2019
Jones, Kyle	Water Committee	unlimited	2/1/2011	unlimited
FONDELLA LEIGH				
Leigh, Fondella	Albemarle Commission	unlimited	1/1/2015	unlimited
Leigh, Fondella	Economic Development Commission - County	2 yrs.	2/1/2017	1/31/2019
Leigh, Fondella	Housing Committee Chairman	unlimited	1/5/2015	unlimited
Leigh, Fondella	Recreation Advisory Committee - Commissioner	3 yrs.	7/1/2017	6/30/2020
Leigh, Fondella	Senior Citizens Advisory Board	2 yrs.	2/1/2017	1/31/2019
Leigh, Fondella	Water Committee	unlimited	1/5/2015	unlimited
Leigh, Fondella	WIA/JTPA Chief Elected Official	unlimited	1/5/2015	unlimited
Leigh, Fondella	Northeastern Workforce Development Consortium	unlimited	2/1/2015	unlimited

Name	Board/Committee	Term	Appt.	Expire
EDWARD MUZZULIN				
Muzzulin, Edward	Albemarle District Jail Commission	2 yrs.	2/1/2017	1/31/2019
Muzzulin, Edward (term 2)	Albemarle Hospital Board of Trustees	3 yrs.	1/1/2016	12/31/2019
Muzzulin, Edward	Albemarle Regional Landfill Authority	4 yrs.	2/1/2017	1/31/2021
Muzzulin, Edward	Board Trustees for Bethel Fire Dept.	1 yr.	10/1/2018	9/30/2019
Muzzulin, Edward	Economic Development Commission - County	2 yrs.	2/1/2017	1/31/2019
Muzzulin, Edward	EMS Advisory Board	2 yrs.	2/1/2017	1/31/2019
Muzzulin, Edward	Hertford Step Community Program	unlimited	2/1/2011	unlimited
Muzzulin, Edward	Historic Hertford, Inc.	3 yrs.	7/1/2017	6/31/2020
Muzzulin, Edward	Perquimans/Chowan/Gates Landfill Committee	indefinite	1/5/2015	indefinite
Muzzulin, Edward	RPO Transportation Advisory Committee	2 yrs.	2/1/2017	1/31/2019
Muzzulin, Edward (Chairman)	Tourism Development Authority (Commissioners)	2 yrs.	4/1/2018	3/31/2020
Muzzulin, Edward	Water Committee	unlimited	2/1/2017	unlimited
WALLACE NELSON				
Nelson, Wallace	Albemarle Commission (<i>alternate</i>)	unlimited	9/1/2018	unlimited
Nelson, Wallace	Albemarle Regional Health Services	indefinite	1/5/2015	unlimited
Nelson, Wallace	Chowan/Perquimans Multi-County LEPC	1 yr.	1/1/2018	12/31/2018
Nelson, Wallace	COA - Board of Trustees	4 yrs.	7/1/2017	6/30/2021
Nelson, Wallace	Economic Development Commission - County	2 yrs.	2/1/2017	1/31/2019
CHARLES WOODARD				
Woodard, Charles	Agricultural Advisory Board - Commissioner	3 yrs.	2/1/2018	1/31/2021
Woodard, Charles	Chamber of Commerce Board	unlimited	2/7/2011	unlimited
Woodard, Charles	Social Services Board (<i>as long as Commissioner</i>)	3 yrs.	7/1/2016	6/30/2019
Woodard, Charles	Tourism Development Authority (Commissioners)	2 yrs.	2/1/2017	1/31/2019
Woodard, Charles	Tri-County Shelter Advisory Committee Board	unlimited	2/1/2013	unlimited

Chairman Nelson asked the Board members to review the list along with the other list in the Packet that gave the purpose of the committee/board and the times they meet. This will be added to the December 17th Work Session for Board recommendation at the January 7, 2019 Regular Meeting. No action was taken at this time.

TOWN OF HERTFORD'S REQUEST – SENIOR EXERCISE ROOM

County Manager Heath read the following letter of request from Hertford Town Council:

HORACE C. REID, JR.
MAYOR

PAMELA W. HURDLE
TOWN MANAGER

CINDY E. SHARBER
CLERK

BENJAMIN M. GALLOP
TOWN ATTORNEY



COMMISSIONERS:

ARCHIE APLES
SID ELEY
FRANK NORMAN
QUENTIN JACKSON

November 20, 2018

Frank Heath
Perquimans County Manager
PO Box 45
Hertford, Nc 27944

RE: Town Council Request – Exercise Room Use (Senior Center)

Dear Frank,

At the November 14, 2018 Town Council meeting, the Town Council stated that they will like to know if the County would allow the Town employees to use the Exercise Room at the Senior Center with the same use the County Employees are allowed.

If all possible, can you respond to this request before our next Town Council meeting which is December 10, 2018.

Sincerely,

Pamela Hurdle
Pamela Hurdle

NOV 26 2018

County Manager Heath presented the following reasons as to why he recommends that the County not grant their request:

- The building is a County owned building – not a Town of Hertford owned building, and the County maintains the building and pays for the maintenance of the building and the equipment.
- This would expose the County to liability issues in case of an accident by persons that are not under our employment.
- As County Manager, Mr. Heath has oversight over county employees using the facility. He does not know all the Town of Hertford employees and he cannot control them if they come to our facility. It is after hours so the facility is not manned by a County employee during those times. It would be difficult for the county to oversee their activities.

Commissioner Hoffer asked if individuals would come to the back door to access the exercise room. Mr. Heath said that any County employees, not family members, are given a code to access the building from the back door. T. Kyle Jones made a motion to respectfully deny the Hertford Town Council’s request to allow the Town of Hertford employees to use the Exercise Room at the Senior Center per the reasons cited by County Manager Heath above. The motion was seconded by Joseph W. Hoffer. The following matters were discussed:

- **Commissioner Hoffer:** Mr. Hoffer stated that he feels that this places County Manager Heath in a bad position.
- **Commissioner Lennon:** Mr. Lennon asked if the Town of Hertford had given us an approximate number of employees that would be using the exercise room facility. Mr. Heath said that the letter only stated to allow the Town of Hertford employees.
- **Commissioner Jones:** Mr. Jones said that his job takes him into six other counties in the district and this request is very unusual.
- **Chairman Nelson:** Mr. Nelson stated that opening the center for County employees is like a benefit from the County. He further stated that it isn’t a multi-agency facility. It is basically a wellness facility that we can offer our employees as a benefit. We have control over our employees. He feels that it is not set up or designed for this type of use. Where would you draw the line with allowing people to use the facility.

There being no further questions or comments, the motion was unanimously approved by the Board.

SALE OF SURPLUS ITEMS

County Manager Heath reported that, with the help of the Finance Office and Helen Hunter, we have sold the following surplus items on GovDeals. The highest bids on the items were as follows:

BUYER	ITEM SOLD	VIN No.	DATE SURPLUSED	START BID	SOLD AMOUNT	GOVDEALS FEE	NET RESULTS
Mike Adkins	Kohler Propane Generator – 8kw		11/5/2018	\$100	\$1,050	\$52.50	\$997.50
Jimmy Mullins	2 Motorola Mobile Radios	SPR4550 CDM1250	3/5/2018	\$25	\$127	\$6.35	\$120.65
No bids	2001 Kyocera Mita Copier/Printer/Fax/Scanner		8/6/2018	\$25	<i>Received no bids</i>		
No bids	Kenwood Mobile Radio – TK-830	60700143	3/5/2018	\$25	<i>Received no bids</i>		

On motion made by Charles Woodard, seconded by Fondella A. Leigh, the Board unanimously authorized Mr. Heath to proceed with the sale of the generator and the Motorola Mobile Radios and to declare the Kyocera Mita Copier and Kenwood Mobile Radio to be functionally outdated and authorized him to dispose of them.

BANK RESOLUTION & SIGNATURE STAMP

Due to no change in Chairman, the Board was not required to approve a Resolution and Agreement for Deposit Account and Bank/Corporate Services.

PUBLIC COMMENTS

There following public comment was made:

- **Jerry Butler:** Mr. Butler, Holiday Island resident, thanked the Board for their electronic reporting system to remove dilapidated homes in Holiday Island. He also made comments about Commissioner Muzzulin.

ADJOURNMENT

There being no further comments or business to discuss, the Regular Meeting was adjourned at 8:05 p.m. on motion made by Charles Woodard, seconded by Fondella A. Leigh.

Wallace E. Nelson, Chairman

Clerk to the Board