

A G E N D A

All items are for discussion and possible action.
Perquimans County Board of Commissioners
Commissioners' Room - Courthouse Annex Building
December 3, 2018
7:00 p.m.

I. Call to Order

II. Prayer & Pledge

IV. Approval of Agenda

V. Consent Agenda

(Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made from a Commissioner or Commissioners.)

- A. Approval of Minutes: November 5, 2018 Regular Meeting & November 19, 2018 Work Session Minutes
- B. Tax Release Approval
- C. Personnel Matters
 - 1. Planner – Military Leave of Absence
 - 2. Appointment: Part-Time/Fill-I EMT-Basic (2)
 - 3. Appointment: Part-Time/Fill-In Paramedic (1)
 - 4. Appointment: Office Assistant III (1)
- D. Step/Merit Increases
 - 1. Department Heads (2)
 - 2. Social Services Department (2)
 - 3. Senior Citizens (1)
 - 4. Sheriff's Department (3)
- E. Budget Amendment No. 8
- F. Resolutions
 - 1. Reinstatement of Sheriff's Salary
 - 2. Resolution Supporting JCPC Program Allocation Expansion
- G. Board Resignation:
 - 1. Resignation: Recreation Advisory Board – Town of Hertford

VI. Scheduled Appointments

- A. Donna Winborne, Auditor / Approval of FY 2017-2018 Audit *(bring your audit copy)* 7:00 p.m.
- B. Bill Jennings, Tax Administrator 7:20 p.m.
- C. Susan Chaney, Social Services Department 7:25 p.m.
- D. 7:30 p.m.
- E. 7:35 p.m.

VII. INTRODUCTION OF NEW EMPLOYEES

- A. Introduction of New Employees
 - 1. IMC I working toward IMC II (2)

VIII. Commissioner's Concerns/Committee Reports

- A.
- B.
- C.

IX. Old Business

- A. Updates from County Manager
- B. Board Appointment: Board of Adjustment - Alternate
- C.

X. Presentation of Plaque & Resolution – Edward R. Muzzulin

XI. Swearing in of Commissioners Fondella A. Leigh, Alan Lennon, & Wallace E. Nelson

XII. New Business

- A. Election of Chairman/Vice Chairman
- B. Board Appointment: Trillium Northern Regional Advisory Board
- C. Commissioners' Board Appointments
- D. Town of Hertford's Request – Senior Exercise Room
- E. Sale of Surplus Equipment
- F. Bank Resolution & Signature Stamp
- G.
- H.
- I.

XIII. Unscheduled Appointments/Public Comments

(If you wish to address the Board, please state your name for the record prior to speaking)

- A.
- B.
- C.

XIV. Adjournment